

*PARISH OF ST FRANCIS OF ASSISI, WELWYN GARDEN CITY*

**Minutes of The Annual Meeting of the Parishioners, followed by the Annual Parochial Church Meeting held on Sunday 23<sup>rd</sup> May 2021**

**Present:** The Revd Jenny Fennell, Vicar, and parishioners, including:

Rachel Hickey, Pamela Hawkins, Jen Witt, Julie Owen, Mary Coxon, Margaret Hindle, Stuart Cunliffe, Alice Elder, Andrew Watkinson, Tony Young, Sue Young, Sarah Branwhite, Simon Munt, Richard Blanch, Jenny Blanch, Karen Porter, Tony Porter, Horace Mills, Louisa Lucas, Isabel Greenwood, Bob Millar, Doreen Millar, Simon Fennell, Elizabeth Hyde, Claire Smith, Felicity Wadley, Carolyn Annand, Rob Smith, Janet Turnbull, Sarah Bucknall, John Butler, Stuart Richardson, Rachel Wakefield, Pui San Apling, Robin Coxon, Alison Daniels, Anthony Packer, Cynthia Warrilow, Jill Armstrong-Bridges, Graham Bloye, Cathy Bloye, Gillian Buck, Mary Jackson, Margaret O' Donnell, Shelia Morgan, Dougie Agnew, Marcia Agnew, Diane Hemmings, Margaret Ryder, Eric Pavyer, Barbara Pavyer, Keith Crabb, John Coxon, Callum Williams, Sally Ewers, Miriam Nendick, Susan Marsh, Will Brimley. (Adults 60)

*Sebastian Elder, Daniel Elder, Andrew Fennell, David Fennell, Alban Wadley, Paige Wadley, Libby Porter, Matthew Porter, Elizabeth Brimley, Amelia Brimley (Children 10).*

**ANNUAL MEETING OF PARISHIONERS AGENDA**

**1. Apologies for absence**

Carol Jager, Craig Lowes, Julie Lowes, Jenny Gaydon, Tony Boon

**2. Legal Notice**

Jenny Fennell confirmed that all legal notices required had been displayed.

**3. Minutes of the Meeting held on 4<sup>th</sup> October 2020**

Minutes of the meeting held on 4<sup>th</sup> October we signed as a true record.

**4. To confirm Amanda Williams in her role as Churchwarden and to elect a new Churchwarden**

Amanda Williams was confirmed as Churchwarden and Rob Smith was elected as a new Churchwarden with no one standing against him. Jenny is delighted to welcome Rob Smith as Churchwarden. Jenny thanked Tony Young for all the work he has put in as Churchwarden over the last 3 years. A big round of applause as appreciation was shared.

## **ANNUAL PAROCHIAL CHURCH MEETING AGENDA**

### **1. Minutes of the meeting held on 4<sup>th</sup> October 2020**

Minutes of the meeting held on 4<sup>th</sup> October we signed as a true record.

### **2. To receive a report on the numbers entered on the electoral roll**

#### **St Francis' Electoral Roll – report for APCM 23<sup>rd</sup> May 2021**

The Electoral Roll has been kept under review since the last formal revision made for the APCM in October 2020 and the PCC have been informed of all changes. A formal revision was made prior to this APCM.

The legal notices have been prepared, displayed and despatched, where appropriate, as required by the Rules.

The names of those who are now on the Roll and those whose names have been removed since the Roll was revised in October 2020 have been on display for the past 14 days. An electronic copy of the roll is held in the Parish Office and a paper copy is available there too for enquirers.

There are now 187 names on the Roll. 104 are resident in the parish and 83 are non-resident.

Richard Blanch  
Electoral Roll Officer

### **3. To confirm Assistant Churchwardens**

Jenny Fennell reported that Elizabeth Green is no longer Assistant Churchwarden as she has recently moved. Jenny Fennell said if anyone would like to step in there is now a vacancy. Stuart Richardson was confirmed as Assistant Churchwarden and thanked for all his work and support. A show of appreciation was shared.

### **4. To elect 3 representatives to the Parochial Church Council**

Three candidates were nominated:

Carol Jager, Tony Porter and Andrew Watkinson. As there are three vacancies these candidates have been elected.

### **5. To appoint Sidesmen and Team Leaders**

The lists of team leaders and teams were read out by Rev'd Jenny.

### **6. To receive the Audited Accounts for the year ended 31 December 2020**

**and a statement of the funds and property of Council-and to reappoint the examiner and approve the Budget for 2021.** (see Annual Report and Financial Statements document).

**The 2020 Accounts** (A copy of the Treasurer's report has been placed on file with the APCM documents for 2021)

Will Brimley asked that the Accounts 2020 to be adopted after giving an overview and an opportunity for questions. Dougie Agnew proposed and Callum Williams seconded the motion that they should be adopted. All present were in favour.

**The Budget 2021** (Please see Will Brimley's accompanying document).

Will Brimley gave an overview of the last 6 months and the impact that Covid-19 has had on income- notably that of the hall.

Dougie Agnew proposed the 2021 Budget and John Butler seconded the motion to adopt this. All were in favour.

Will Brimley also proposed to adopt Clare Parker as Examiner of the accounts for 2021. Claire Smith seconded this proposal and all in agreement.

## **7 To note receipt of the reports from the various Church Groups (limited this year due to COVID 19 restrictions)**

A copy of the reports of the required church groups/teams have been put on file on the SFC website. Jenny Fennell noted how the number was reduced this year as most groups were not able to run due to the Covid-19 restrictions.

These include a statement that: the PCC has complied with its duty to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults.

## **8 Any other business**

Rev'd Jenny thanked the team that have worked around her during this difficult time and to the whole congregation for supporting one another and keeping the church functioning on many different levels. Tony Young thanked Jenny on behalf of the congregation for all that she does for St Francis and for keeping our safety a top priority in all the decisions made during the last 14 months of lockdowns and re-opening.

A show of applause was shared.