

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF
ST FRANCIS OF ASSISI, WELWYN GARDEN CITY**

ANNUAL REPORT

AND

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2020

Registered Charity Number 1129849

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**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF ST FRANCIS OF ASSISI, WELWYN GARDEN CITY**

**LEGAL AND ADMINISTRATIVE INFORMATION
FOR THE YEAR ENDED 31 DECEMBER 2020**

Trustees:

The Reverend Jenny Fennell *
Vicar
Chair of the PCC

The Reverend Liz Lavelle
Curate – Ex-officio (resigned 28 June 2020)

The Reverend Rachel Wakefield
Assistant Curate – Ex-officio
(joined 28 June 2020)

Mrs Joan Gilbert
Reader – Ex-officio (resigned 20 September 2020)

Mr Antony Young*
Church Warden – Lay Chair

Mrs Amanda Williams*
Church Warden

Deanery Synod
Mrs Pui San Apling – Ex-officio
Mr John Butler – Ex-officio
Mrs Alice Elder – Ex-officio (until 4th October
2020)
Mr Rob Smith – Ex-officio
Mr Anthony Boon (joined 4th October 2020)

Mr William Brimley – Treasurer *

Mr Stuart Richardson – Assistant Warden*; Mrs Liz Green – Assistant Warden;
Mr Anthony Boon; Mrs Fiona Burke; Mrs Montse Day; Mr Paul Dunstan; Mrs Alice
Elder; Mrs Rachel Hickey; Mrs Carol Jager; Mrs Louise Lucas; Mrs Rebecca Peters;
Mr Tony Porter; Mr Callum Williams.

Mrs Elizabeth Hinds (resigned 4 October 2020); Mrs Alison Paterson (resigned 4
October 2020).

*** Denotes member of the Standing Committee**

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF ST FRANCIS OF ASSISI, WELWYN GARDEN CITY**

**LEGAL AND ADMINISTRATIVE INFORMATION
FOR THE YEAR ENDED 31 DECEMBER 2020
(CONTINUED)**

Parish Administrator : Mrs Pui San Apling

Contact Details : The Parish Administrator
St Francis of Assisi Church
Church Road
Welwyn Garden City
Hertfordshire
AL8 6QJ

Telephone 01707 694191
e-mail – admin@stfranciswgc.org.uk
Website – stfranciswgc.org.uk
Facebook – www.facebook.com/stfranciswgc

Independent Examiner : Clare Parker M.A., C.P.F.A.
51 Parkway
Welwyn Garden City
Hertfordshire AL8 6JQ

Bankers : HSBC
8 -14 Howardsgate
Welwyn Garden City
Hertfordshire
AL8 6BQ

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4TA

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF ST FRANCIS OF ASSISI, WELWYN GARDEN CITY**

**REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER
2020**

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Parochial Church Council of the Ecclesiastical Parish of St Francis of Assisi, Welwyn Garden City, is a registered charity – registration granted on 28 May 2009. The official name of the charity is:

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST FRANCIS OF ASSISI, WELWYN GARDEN CITY**

Registration Number 1129849

Working Name: PCC of St Francis

The Parochial Church Council (“PCC”) is a body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure 1956 and the Church Representation Rules 2017.

The Trustees take cognisance of the Charities Commission’s guidance on public benefit, particularly the specific guidance to charities involved in the advancement of religion.

1. PCC Membership

The method of appointment of PCC Trustees is as set out in the Church Representation Rules 2017. Members are either ex-officio, elected at the Annual Parochial Church Meeting or co-opted.

The PCC met on nine occasions during 2020. In the past year the PCC has worked together to maintain all aspects of Church life including the pattern of daily offices, support for our Church family and developing our work with the local community, Deanery and Diocesan partners.

2. Organisation

The PCC operates through a number of committees/teams and receives regular reports from these, the Church Wardens, Treasurer, Deanery and Diocesan Synod representatives and the Children’s and Families’ Worker. Topics discussed during the year have included the maintenance of the fabric of the Church, health and safety, safeguarding, fund raising, environmental issues, charitable giving, General Data Protection Regulation (“GDPR”) and the PCC’s vision for the future. The following committees/teams meet on a regular basis. Members are not necessarily members of the PCC.

Standing Committee

This is the only committee required by law. It transacts the business of the PCC between meetings, subject to any directions given by the PCC.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
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**REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER
2020
(CONTINUED)**

Charities Committee

Assists the channelling of the Church's support for charitable agencies that pursue Christian ideals and maintain and develop the Parish as an outward-looking, mission-oriented congregation.

Stewardship Committee

Encourages members of the Parish to be involved in the life of the Church, and considers and takes necessary action on matters relating to stewardship and the means whereby the necessary income is raised to meet the Church's outgoings.

Maintenance Committee

Responsible for conducting regular inspections of all the property, fixtures, fittings and equipment within the Church premises. It is responsible for facilitating necessary repairs and must additionally ensure that Health and Safety, fire precautions and local authority requirements are met. It also has responsibility for the cleaning of the Church property.

Events Committee

Reviews the social life of the Church and organises events accordingly.

Investment Committee

Looks after the Church's investments.

Finance Team

Assists the Treasurer in certain aspects of the management of the Church's finances.

Lettings Team

Handles the letting out of all Church properties.

Communications Committee

Plans and coordinates the range of communication initiatives that are required, such as our website, Facebook page, pew leaflet, notice boards, posters, banners etc – to ensure that everyone in the Church and wider community has easy access to the information they need about the Church, our worship and about the many and varied social and fund raising events/activities run throughout the year. Also responsible for disseminating information about GDPR to the appropriate sources.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
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**REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER
2020
(CONTINUED)**

3. Risk Review

The PCC does not consider that there are any significant financial exposures and endeavours to maintain sufficient funds to cover any contingency that may arise. The PCC policy on Unrestricted Reserves is to have reserves equating to not less than 6 weeks of ordinary expenditure. As at 31 December 2020 the Unrestricted Reserves equated to **over 12** weeks of ordinary expenditure during the year. (Diocesan recommendation 6 – 12 weeks.)

The PCC regularly reviews its Health and Safety Policy and its operation. Formal policies on other matters have been adopted and are reviewed regularly.

The principal risk to the work of the charity is that the number of members of the Church declines. However our membership is holding reasonably steady and Mission Action Plan is ongoing and seeks to mitigate that risk.

The Maintenance Committee seeks to identify any risks associated with the Church property and also seeks to ensure that we take necessary precautions and have appropriate insurance cover.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016. We now have a Safer Recruitment procedure in place and any new volunteer taking on a role that requires him/her to be safely recruited, goes through this procedure. We have a comprehensive list of all those who volunteer in roles that could involve working with children, young people or vulnerable adults. DBS checks have been kept under review and new checks undertaken as necessary. The PCC has a 'Promoting a Safer Church Action Plan', which is kept under review and discussed at each PCC meeting. The PCC have complied with its duty to have regard to the House of Bishops' guidance on safeguarding children and vulnerable adults. There have been no serious incidents reported this year. We continue to encourage those who take on roles which involve working with children, young people or vulnerable adults to undertake the appropriate training.

New General Data Protection Regulations that were introduced in May 2018 have an effect on how the PCC maintains, stores and uses information held on individuals. The PCC has acknowledged the impact of these new regulations and has taken the appropriate steps to conform to them. This is an ongoing process but the PCC is confident of the steps taken. In the course of carrying out its duties these steps cover the new regulations placed upon it.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
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**REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER
2020
(CONTINUED)**

4. Objectives and Activities

The primary purpose of the PCC is the promotion of the Christian faith within the ecclesiastical parish of St Francis of Assisi, Welwyn Garden City. To this end, the PCC co-operates with the ministry team in promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

5. Achievements and Performance

Due to the Coronavirus pandemic Services this year have been held in church, recorded, streamed online and via Zoom.

Before the first lockdown in March, there were two Sunday morning Services – an 8:00am Said Eucharist with an average attendance of 10, and Parish Communion at 9:15am which had an average combined attendance (adults and children) of 107. Choral Evensong was held in January and February with an average attendance of 81 including the choir. One “Plug-in” Service, giving an opportunity for a contemporary style of Worship, took place in January and was attended by 35 adults and children. Two mid-week Eucharists were also held on Tuesday evenings and Wednesday mornings. These attracted between 7 and 15 people with the higher numbers usually on the Wednesday which is followed by the social “Coffee for All” event in the Parish Room.

Following the reopening of the Church in July, in-church Service attendances were generally lower. Sunday 8:00am Said Eucharist averaged 12 attendees, 9:15am Parish communion averaged 73. Services continued to be provided online as well (attendances unknown). One Choral Evening Service took place in October which was attended by 57 including the choir. Attendance at the mid-week Eucharists was unchanged.

A single 10am Service is held when the main Festivals are celebrated. The Mothering Sunday, Easter Day and Pentecost Services were all online due to lockdown and attendance at the Services held in Church were understandably lower than in previous years:

Harvest Festival (27 September) – 84 people
Christmas Day (25 December) – 80 people

The annual Carol Services have remained popular although attendance was understandably lower than 2019 (due to restrictions). Family Carols on 19 December, 58 people; the two Nine Lessons and Carols Services on 20 December, 145 people; Christmas Eve Midnight Mass attracted 56. Advent Carols and the Christingle Service were online.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
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**REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER
2020
(CONTINUED)**

In addition to these Services there was 1 Baptism, 1 Wedding, 16 Funerals (6 at the church, 10 with a Minister attending elsewhere), and 3 Interment of Ashes.

The Church's Electoral Roll changed from 181 to 182 as of 31 December 2020.

In 2020 our fundraising events were greatly impacted by the Coronavirus pandemic. However, 3 events did take place: a concert by the Galini Piano Trio, online Bingo and Ride and Stride. All together over £5,000 was raised. We are extremely grateful to all organisers, performers, helpers, attendees and sponsors.

Before the first lockdown Nikki Clare (Children's and Families' Worker), assisted by Rachel Hickey and Claire Meola, continued to run many and varied groups attracting lots of young families and due to their popularity, numbers often had to be limited due to the capacity of the Hall. In January the PCC decided that Rachel should continue to work with Nikki for a further year to help with all this work. During the first lockdown and afterwards, Nikki and Rachel have organised the daily prayers, telephone trees, online children's services, posting every day on social media and kept in touch with as many young families as possible. Once the Church building reopened, they have ensured that children's church can take place safely.

Maintenance

Although most of the year was in lockdown, we still needed to look after the fabric of the Church building. Just before lockdown the routine clearance of the rainwater guttering was carried out and the broken light fitting by the steps to the Parkway entrance was replaced as was the broken power socket outside the door to the prayer garden. Later on in the year ROSPA carried out the annual safety inspection of Frankies Garden, and a broken gate was subsequently repaired. August was a busy month with the annual safety inspection of the fire extinguishers, and the annual safety inspection and servicing of the gas boilers and hot water systems. A basic video recording system was installed to enable recording of services for later playback via the Church website for those unable to attend Church in person. The October highlight was the replacement of a faulty flushing mechanism in the Gents toilets. December brought us the annual electrical inspection for portable appliances and when the large decorative Christmas Star was being fitted on the outside of the North wall of the Church, the opportunity was taken to repair the faulty lights that were no longer illuminating the large Cross.

The state of some of the inscriptions on the tablets in the Memorial Pathway continued to be a concern, but we are hopeful that this will be remedied as soon as feasible in 2021.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
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**REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER
2020
(CONTINUED)**

6. Treasurer's Financial Review

2020 was a year that threw all plans out of the window and yet, through the generosity of the congregation and wider community, the Unrestricted Funds finished the year with a surplus of over £8,700. The main drivers for this increase were a £21,500 increase in Sundry Donations and associated Gift Aid Rebates (offset by a £5,000 reduction in Collections). Hall Rental Income was a quarter of its 2019 high and Fundraising Events was less than a half of 2019.

Once the decision had been made to close the church due to COVID-19, Expenditure was cut in all reasonable areas, most noticeably Upkeep of Services, Hall Running Costs and Fundraising Costs.

Over the course of the year, around £3,000 was paid out to worthy causes, through collections undertaken by members of the congregation. Our Lent and Harvest appeals were highly successful raising c.£1,000 and c.£1,100 respectively. Christingle and Crisis donations were lower than in normal years but still raised c.£450. A further c£1,600 was earmarked in the 2020 Charities Budget to be distributed, though no charities were selected during the year and these monies will form part of the 2021 Charities donations. The monies have been moved from the General Fund to the Sundry Fund to ensure they are ring-fenced for this purpose.

Given the unknown circumstances, the PCC took the decision to reverse the £4,000 that had been moved from the Hall Fund to the Maintenance Fund, though it remains the intention to redecorate the Hall when the situation in the future allows.

In conclusion, most of the year was spent seeking replacement funding for the Hall Fund shortfalls, and controlling expenditure. It's been a year that none of us will forget, but another huge thank you must go out to all members for their support throughout 2020 whether this has been financially or by volunteering their services and time. We look forward to 2021 with confidence and faith, and a hope that a return to more normal times is just around the corner.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
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**REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER
2020
(CONTINUED)**

7. Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of Charities Statement of Recommended Practices;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is appropriate to presume that the charity will not continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

This annual report was approved by the Parochial Church Council on and signed on their behalf by:

Jenny Fennell.....Date: 8th May 2021
The Reverend Jenny Fennell
Chair of the PCC

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST FRANCIS OF ASSISI, WELWYN GARDEN CITY

I report on the accounts of the Parochial Church Council of the Ecclesiastical Parish of St Francis of Assisi, Welwyn Garden City for the year ended 31 December 2020, which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. The report is in respect of an examination carried out in accordance with the Church Regulations 2006 ("the Regulations") and s.145 of the Charities Act 2011 ("the Act").

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under the Regulations and s.144(1) of the Act and that an independent examination is needed. It is my responsibility to issue this report on those accounts in accordance with the terms of the Regulations.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission under s.145 of the Act and to be found in the Church Guidance, 2006 edition. That examination includes a review of the accounting records kept by the charity trustees and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act and the Regulationshave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Clare Parker M.A.,C.P.F.A.
51 Parkway
Welwyn Garden City
Hertfordshire
AL8 6JQ

Clare Parker

Date: 8th May 2021

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF ST FRANCIS OF ASSISI, WELWYN GARDEN CITY**

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2020

	Unrestricted Funds ¹ £	Restricted Funds £	Total £	Prior Year £
Incoming Resources (Note 2)				
Voluntary income	126,044	4,523	130,567	115,723
Activities for generating funds	18,676	0	18,676	49,309
Investment income	3,071	3	3,074	1,352
Other incoming resources	<u>5,172</u>	<u>2,098</u>	<u>7,270</u>	<u>32,394</u>
Total incoming resources	<u>152,963</u>	<u>6,624</u>	<u>159,587</u>	<u>198,778</u>
Resources Used (Note 3)				
Cost of generating voluntary income	161,051	1,256	162,307	184,736
Fundraising and other costs	85	0	85	6,552
Charitable activities	849	2,882	3,731	7,539
Other resources used	<u>1,864</u>	<u>0</u>	<u>1,864</u>	<u>24,244</u>
Total resources used	<u>163,849</u>	<u>4,138</u>	<u>167,987</u>	<u>223,071</u>
Net incoming/outgoing resources	(10,886)	2,486	(8,400)	(24,293)
Net fund transfers	(1,587)	1,587	0	0
Net movement in funds	(12,473)	4,037	(8,400)	(24,293)
Total funds brought forward	243,936	18,604	262,540	286,833
Total funds carried forward	231,463	22,677	254,140	262,540

¹ Includes Designated Funds

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF ST FRANCIS OF ASSISI, WELWYN GARDEN CITY**

BALANCE SHEET AS AT 31 DECEMBER 2020

	2020	2019
	£	£
CURRENT ASSETS		
Debtors (Note 4)	16,202	12,877
Cash at bank & in hand	<u>237,938</u>	<u>249,663</u>
NET ASSETS	<u>254,140</u>	<u>262,540</u>
 FUNDS		
Unrestricted Funds	38,793	30,013
Designated Funds	192,670	213,925
Restricted Funds	<u>22,677</u>	<u>18,602</u>
TOTAL FUNDS	<u>254,140</u>	<u>262,540</u>
 REPRESENTED BY		
<u>Unrestricted</u>		
General Fund	31,483	19,905
Hall Fund	<u>7,310</u>	<u>10,108</u>
	<u>38,793</u>	<u>30,013</u>
<u>Designated</u>		
Capital Projects Fund	142,767	171,605
Children's and Families' Worker Fund	15,589	34,270
Curate Fund	26,160	0
Maintenance Fund	8,154	8,050
	<u>192,670</u>	<u>213,925</u>
<u>Restricted</u>		
Choir Fund	10,064	9,570
Organ Fund	0	0
Special Collections Fund	1,590	839
Thanksgiving Fund	505	505
Youth & Children's Church Fund	455	470
Sundry Collections Fund	<u>10,063</u>	<u>7,218</u>
	<u>22,677</u>	<u>18,602</u>

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST FRANCIS OF ASSISI, WELWYN GARDEN CITY**

**NOTES FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

1. Accounting Policies

The accounts have been prepared in accordance with the Charities Act 2011 as set out in the publication – PCC Accountability – The Charities Act 2011 and the PCC – 4th Edition. The accounts have been prepared under historical cost convention. The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members. They also do not include the accounts of The Friends of St Francis Church (1994) which is a separate, but connected, charity registered with the Charity Commission number 1038292.

Funds

Unrestricted funds are general funds that can be used by the PCC without restriction for ordinary purposes.

Designated funds are funds where the Church has decided to set aside sums in respect of specific projects. These funds can always be redirected back to unrestricted funds if the Church chooses and therefore are regarded as unrestricted.

Restricted funds represent donations or grants received for a specific purpose or invited by the PCC for a specific purpose. The funds may only be expended on the specific purpose for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

As mentioned in Note 6, c£1,600 from the Charities Budget was not distributed in 2020. The monies have been transferred from the General Fund (an Unrestricted Fund) to the Sundry Fund (a Restricted Fund) for distribution in 2021.

The PCC does not normally invest separately for each fund.

Incoming Resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants are accounted for when the PCC is legally entitled to the amounts due. All other income is recognised when it is received. All incoming resources are accounted for gross.

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST FRANCIS OF ASSISI, WELWYN GARDEN CITY**

**NOTES FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020
(CONTINUED)**

Resources Expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Payments to Trustees

Trustees received payments totalling £11,228 for services provided as Parish Administrator and Personal Assistant to the Rural Dean and for being a member of the Children's and Families Team.

Fixed Assets

Consecrated land and buildings and moveable Church furnishings

Consecrated and beneficed property is excluded from the accounts in accordance with Section 10 of the Charities Act 2011.

No value is placed on moveable church furnishings held by the Church Wardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. Any expenditure on consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvement, is written off as incurred.

Other fixtures, fittings and office equipment

Individual items of equipment are written off when the asset is acquired.

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST FRANCIS OF ASSISI, WELWYN GARDEN CITY**

**NOTES FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020
(CONTINUED)**

2. Incoming Resources

Voluntary Income	2020	2019
	£	£
Tax efficient planned giving	71,462	70,082
Other giving	7,092	7,355
Collections at services	2,352	8,146
Sundry donations	26,192	8,125
Income tax refund	23,469	20,915
Legacies received	0	1,100
	<hr/> 130,567	<hr/> 115,723
 Activities for Generating Funds	 2020	 2019
	£	£
Fundraising events	5,088	13,462
Fees	6,227	7,177
Rental income	7,325	28,648
Magazine and Bookstall	36	22
	<hr/> 18,676	<hr/> 49,309
 Investment Income	 2020	 2019
	£	£
Bank interest	<hr/> 3,074	<hr/> 1,352
 Other Incoming Resources	 2020	 2019
	£	£
Other income	7,150	31,885
Church box	120	509
	<hr/> 7,270	<hr/> 32,394

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST FRANCIS OF ASSISI, WELWYN GARDEN CITY**

**NOTES FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020
(CONTINUED)**

3. Resources Used

Cost of Generating Funds	2020	2019
	£	£
Parish share	106,014	99,926
Staff costs and honoraria	28,266	32,341
Disbursement of fees	4,287	3,979
Incumbent expenses	760	1,438
Church maintenance	6,064	10,113
Church administration	2,522	3,291
Churchyard upkeep	200	220
Upkeep of services	6,323	20,945
Hall running costs	4,285	7,509
Church utility bills	3,586	4,974
Magazine and bookstall	0	0
	162,307	184,736

	2020	2019
	£	£
Fundraising Costs	85	6,552

Charitable Activities	2020	2019
	£	£
Donations	3,731	7,539

Other Resources Used	2020	2019
	£	£
Major maintenance and repairs and new building work	1,864	24,244

For major expenditure over £1,000 – see Treasurer’s Report.

4. Debtors	2020	2019
	£	£
Income tax recoverable	16,202	12,877

**ST FRANCIS OF ASSISI CHURCH, WELWYN GARDEN CITY
UNRESTRICTED FUNDS BUDGET 2021**

	2021 Budget	2020 Actual
INCOME	£	£
Covenants and Gift Aid	70,600	71,461
Uncovenanted	5,600	7,092
Collections	6,750	2,169
Sundry Donations	2,750	22,174
Gift Aid Tax Rebate	22,300	23,148
Fundraising Events	8,700	5,088
Fees	7,000	6,227
Rental Income	20,000	7,325
Parish Magazine/Bookstall	-	36
Dividends and Interest	15	24
Other Income	5,500	3,533
Church Box	500	120
	149,715	148,397
EXPENDITURE		
Parish Share	100,075	102,174
Salaries/Honorarium	10,386	9,585
Disbursement of Fees	4,200	4,287
Incumbent Expenses	1,500	760
Church Maintenance	5,000	5,982
Church Administration	3,250	2,522
Upkeep of Churchyard	400	200
Upkeep of Services	5,000	3,715
Hall Running Costs	6,500	4,285
Church Utility Bills	5,000	3,586
Magazine/Bookstall	-	-
Fundraising Costs	2,900	85
<u>Charitable Giving</u>		
Budgeted (2020 expenditure see Note 6)	2,200	1,587
Unbudgeted	-	-
Major Repairs and Maintenance	5,000	849
	151,411	139,618
<u>Surplus/Deficit</u>	(1,696)	8,779
Unrestricted Funds 1 January 2021		38,793
Projected Surplus 31 December 2021		(1,696)
<u>Projected Unrestricted Funds as at 31 December 2021</u>		<u>37,097</u>
<u>Weekly Expenditure Covenant</u>		12
PCC Policy		Minimum 6
Diocese Recommendation		6 to 12